

INFORMATION BULLETIN

WORKFORCE INVESTMENT ACT

Number: WIAB02-57

Date: January 24, 2003

Expiration Date: 6/30/04

69:175:lh:6694

TO: WORKFORCE DEVELOPMENT COMMUNITY

SUBJECT: ONE-STOP CAREER CENTER SURVEY/DATABASE UPDATE

The purpose of this information bulletin is to request your assistance and cooperation in providing data necessary to update the State's One-Stop database. In May 2001, the Employment Development Department (EDD), in collaboration with the California Workforce Investment Board, the California Department of Social Services, the Chancellor's Office of the California Community Colleges, the California Department of Education, and the California Department of Rehabilitation, conducted the first systematic survey of California's One-Stop Career Centers. As part of this effort, EDD issued survey questionnaires to all 50 Local Workforce Investment Areas (LWIA) to gather information concerning the operation of LWIA One-Stop systems and their networks of the Workforce Investment Act (WIA) funded services and WIA-funded centers. The goal of the One-Stop Survey Project was to identify established sources of proprietary One-Stop information and to establish a new, comprehensive One-Stop database maintained by the Workforce Investment Division (WID). This database enables the state to assist LWIAs in developing and continuously improving California's One-Stop Career Center System under the requirements of the WIA.

Utilizing the survey information, the State issued the [One-Stop Career Center Survey Project Report](#), dated December 2001. This report proved to be of interest to a wide range of readers as evidenced by requests for copies of the report being received from local areas, California Workforce Investment Board members, California Legislators, and members of Congress. In addition to the reports, the WID also receives many requests for specific information contained in the One-Stop database. To enable us to respond to such requests with current One-Stop Career Center information, it is necessary to update the One-Stop Career Center database maintained by the WID.

To accomplish this task, we will be mailing out survey packets to all LWIA Administrators on January 22, 2003. We have attempted to make it fast and easy to complete the survey. It will arrive with the questions already answered using the information LWIAs submitted in response to the 2001 survey, plus any updates known by us since that time. The survey has three sections. The first section asks about your LWIA's effective practices. The second section focuses on One-Stop Operators. The third and largest section gathers information about your One-Stop sites, including services, partners, and accessibility.

We request that you carefully review the survey and the preprinted answers for accuracy, currency, and thoroughness. If corrections are necessary, you may make them by hand on the survey itself or download, from www.edd.ca.gov/one-stop/survey2003.doc, a blank survey template in Word format, and submit your updates to us.

We request that you mail the survey with your hand-printed updates and diskette, if applicable, by February 7, 2003. This will enable us to input and update the One-Stop database in time to respond to questions concerning California's One-Stop Career Centers during the upcoming legislative budget hearings.

If you have any questions regarding the One-Stop survey, you may contact Ms. Lenee Selman, Special Initiatives Unit, at (916) 653-3161 or lselman@edd.ca.gov. I thank you in advance for your cooperation.

/S/ BOB HERMSMEIER
Chief
Workforce Investment Division